



## BARRINGTON, NH SELECT BOARD MINUTES

Monday, January 3, 2022

The Select Board meeting for Monday, January 3, 2022 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

**6:30pm.** The meeting was called to order by Chairperson Knapp.

### ROLL CALL ATTENDANCE

**6:30pm.** Select Board attendance was taken via Roll Call: Selectperson Mannschreck – Present, Selectperson Bailey – Present, Vice-Chair Saccoccia – Present, Chairperson Knapp – Present.

### PLEDGE OF ALLEGIANCE

**6:31pm.** Chairperson Knapp led the Pledge of Allegiance.

### AGENDA REVIEW AND APPROVAL

**6:31pm.** Motion to approve the January 3, 2022 Agenda by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. *The motion passed.*

### PUBLIC COMMENT

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:32pm.** Public Comment opened.

**6:32pm.** There were no public comments. Public Comment closed.

### **PUBLIC HEARINGS**

#### 2022 Proposed Operating Budget - \$7,647,871

**6:33pm.** In the Budget Hearing for the Town Administrator Conner MacIver reviewed the proposed 2022 Budget, including explaining how tax dollars are distributed, significant changes to the budget, and details of warrant articles.

Additional information regarding Article 1: Election of Officers, is available on the Town Clerk's website at [www.barrington.nh.gov/voting-information](http://www.barrington.nh.gov/voting-information). Articles 2-14 are Zoning Amendments, including one petitioned article to remove the exemption to wetland buffers. Tomorrow's

Planning Board meeting is the final opportunity to change the wording of any Zoning amendments.

### Budget and Warrant Finalization

**7:02pm.** TA MacIver noted updated documents for Budget Binders. Selectperson Bailey recognized the work of the ABC throughout the budget process and thanked them for their final report to the Select Board. The Advisory Budget Committee will be meeting tomorrow, January 4 to make their recommendations and had nothing to add at this time.

### Budget and Warrant Public Comment

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**7:05pm.** Public Comment opened.

**7:06pm.** Public Comment closed.

### Budget and Warrant Article Recommendations

**7:06pm.**

**1. Article 15: Operating Budget - \$7,647,871**

Motion to recommend **Article 15: 2022 Operating Budget** at a cost of \$7,647,871 by Selectperson Bailey, seconded by Selectperson Mannschreck.

Ayer – Abstain, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 4-1.***

**2. Article 16: Bridge and Culvert Capital Reserve - \$150,000**

Motion to recommend **Article 16: Bridge and Culvert Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**3. Article 17: Highway Equipment Capital Reserve - \$150,000**

Motion to recommend **Article 17: Highway Equipment Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**4. Article 18: Paving and Related Road Work Non-Lapsing Article - \$100,000**

Motion to recommend **Article 18: Paving and Related Road Work Non-Lapsing Article** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**5. Article 19: Police Equipment Capital Reserve - \$90,000**

Motion to recommend **Article 19: Police Equipment Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**6. [Article 20: Fire Truck Capital Reserve - \\$80,000](#)**

Motion to recommend **Article 20: Fire Truck Capital Reserve** by Selectperson Bailey, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**7. [Article 21: Emergency Communication Upgrades Capital Reserve - \\$50,000](#)**

Motion to recommend **Article 21: Emergency Communication Upgrades Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**8. [Article 22: Transfer Station and Recycling Center Capital Reserve - \\$25,000](#)**

Motion to recommend **Article 22: Transfer Station and Recycling Center Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**9. [Article 23: Dam Repair/Engineering/Replacement Capital Reserve - \\$25,000](#)**

Motion to recommend **Article 23: Paving and Related Road Work Non-Lapsing Article** by Selectperson Mannschreck, seconded Selectperson Bailey.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**10. [Article 24: Library and Community Center Capital Reserve - \\$20,000](#)**

Motion to recommend **Article 24: Library and Community Center Capital Reserve** by Selectperson Mannschreck, seconded by Chairperson Knapp.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**11. [Article 25: Cemetery Capital Reserve - \\$13,000](#)**

Motion to recommend **Article 25: Cemetery Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**12. [Article 26: Tricentennial Celebration Expendable Trust - \\$10,000](#)**

Motion to recommend **Article 26: Tricentennial Celebration Expendable Trust** by Vice-Chair Saccoccia, seconded by Chairperson Knapp.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**13. [Article 27: Fire Rescue Equipment Capital Reserve - \\$10,000](#)**

Motion to recommend **Article 27: Fire Rescue Equipment Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**14. Article 28: Library Technology Capital Reserve**

Motion to recommend **Article 28: Library Technology Capital Reserve** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**15. Article 29: Service-Connected Total Disability Credit – Increase to \$3,550**

Motion to recommend **Article 29: Service-Connected Total Disability Credit** by Selectperson Bailey, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**16. Article 30: Fire and Ambulance Services Revolving Fund**

Motion to recommend **Article 30: Fire and Ambulance Services Revolving Fund** by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**17. Article 31: Cemetery Maintenance and Expansion Expendable Trust Fund**

Motion to recommend Article 31: Cemetery Maintenance and Expansion Expendable Trust Fund by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia.

Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 5-0.***

**18. Article 32: Selling Tax-Deeded 'The Homestead' Subdivision**

Motion to recommend Article 32: Selling Tax-Deeded 'The Homestead' Subdivision by Selectperson Bailey, seconded by Vice-Chair Saccoccia.

Ayer – Present, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***This article is recommended by the Select Board by a vote of 4-0.***

**19. Article 33: By Petition: All Veterans' Tax Credit – From \$550 to \$750**

Motion to recommend Article 33: By Petition: All Veterans' Tax Credit by Selectperson Bailey, seconded by Vice-Chair Saccoccia.

Ayer – Present, Mannschreck – No, Bailey – Aye, Saccoccia – Aye, Knapp – No. ***This article is not recommended by the Select Board by a vote of 2-2.***

***The Select Board had previously planned to support an incremental increase of this credit, and reiterated their intention to alter the increase to \$650 at Deliberative Session and support the amended article.***

**CONSENT AGENDA**

**7:17pm.** Selectperson Mannschreck requested the meeting minutes for December 6, 2021 be considered separately as he was not in attendance. The Select Board agreed.

**Meeting Minutes – December 6, 2021**

**7:19pm.** Motion to approve the [Meeting Minutes for Monday, December 6, 2021](#) by Vice-Chair Saccoccia, seconded by Chairperson Knapp. Ayer – Aye, Mannschreck – Abstain, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

**CONSENT AGENDA - VOTE**

**7:20pm.** Motion to accept the Monday, January 3, 2022 Consent Agenda (B-J) as amended by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye.

A. [Meeting Minutes December 6, 2021](#)

*Motion to approve the December 6, 2021 meeting minutes – **Passed on the consent agenda.***

B. December 6, 2021 Consent Agenda Items

i. Land Use Change Tax (LUCT) Bills

1. Map 220 Lot 54 Sublot 1
2. Map 220 Lot 54 Sublot 7-1
3. Map 220 Lot 54 Sublot 7-2

ii. Administrative Abatements

1. Map 111 Lot 27
2. Map 114 Lot 51
3. Map 124 Lot 20

iii. Supplemental Warrant to issue a second-half bill for a property that was repurchased

- iv. Meeting Minutes for Select Board Meeting of November 8, 2021
- v. Meeting Minutes for Select Board Meeting of November 15, 2021
- vi. Accounts Payable Manifest 2021-249
- vii. Payroll Manifest 2021-148

*Motion to authorize and sign the above-referenced documents (i-vii) – **Passed on the consent agenda.***

C. Previously Submitted/Signed Requests for Signature

i. Accounts Payable Manifests

1. AP 2021-250
2. AP 2021-251

ii. Payroll Manifests

1. PR 2021-149
2. PR 2021-149B
3. PR 2021-149C
4. PR 2021-150
5. PR 2021-150B

iii. Administrative Abatements

1. 112-0013 & 111-0007

2. 212-0001
3. 212-0003
4. 268-0014
- iv. Notice of Intent to Excavate or Cut Wood/Timber
  1. 21-027-07E
  2. 21-027-13T
  3. 21-027-14T
- v. One deed for property sold by the Town
  1. 227-0030
- vi. Two deeds for repurchased tax-deeded properties
  1. 023-0035-000A
  2. 023-0051
- vii. [Meeting Minutes November 29, 2021](#)

*Motion to authorize and sign the above-referenced documents (i-vii) – **Passed on the consent agenda.***

D. New Requests for Signature

- i. Payroll Manifest 2021-151
- ii. Accounts Payable Manifest 2021-252

*Make a motion to authorize and sign the above-referenced documents (i-ii).*

E. Corcoran Assessing Annual Contract

*Motion to authorize and sign the 2022 Corcoran Contract - **Passed on the consent agenda.***

F. [Rockport Technology Annual Contract](#)

*Motion to authorize and sign the 2022 Rockport Technology Contract - **Passed on the consent agenda.***

G. Prosecutor Contract One-Year - \$18,000

*Motion to authorize and sign a one-year contract - **Passed on the consent agenda.***

H. [Authorized Depositor List Update](#)

*Motion to update the Authorized Depositor List as proposed - **Passed on the consent agenda.***

I. [Deposit Policy Update](#)

*Motion to update the Deposit Policy as proposed - **Passed on the consent agenda.***

J. [Returned Check Policy Update](#)

*Make a motion to update the Returned Check Policy as proposed - **Passed on the consent agenda.***

## APPOINTMENTS

### [Recreation Commission Appointments](#)

**7:21pm** [Scott Ramsey](#) has applied for appointment to the Recreation Commission as a full member with a term expiration of 2024. This appointment is recommended by the Commission.

[David Johnson](#) has applied for appointment to the Recreation Commission as an alternate member with a term expiration of 2022. This appointment is recommended by the Commission.

Both applications will be presented for vote at the January 24, 2022 meeting.

**STAFF REPORTS****TA Maclver – December Work Anniversaries**

**7:23pm.** Thank you for your dedication and hard work on behalf of Barrington!

Tyler Rand	Fire/EMS	13 Years
Cody Guile	Fire/EMS	5 Years
Amy Doherty	Finance Administrator	3 Years
Erin O’Dea	Recreation Administrative Assistant	2 Years

**MOA Caudle – Signatures**

**7:23pm.** Additional requests for signature include:

- AP 2022-201
- PR 2021-152 & 152B

**OLD BUSINESS****Class VI and Private Road Agreement Policy Update**

**7:24pm.** Selectperson Ayer recused himself from this conversation and vote and stepped away from the table.

***Some footage of the meeting during this discussion is not available due to technical difficulties. Discussion was paused until the issue was resolved. We apologize for any inconvenience.***

TA Maclver explained the Select Board’s ability to restrict or allow building on class VI and private roads according to [NH RSA 674:41](#). The Barrington Select Board previously created a [Class VI/Private Road Policy](#) to address concerns and encourage improvement of the roads.

After review of the [Fire Code](#), concerns were raised by Fire Chief Rick Walker regarding the Class VI/Private Road Policy and recommended changes to the policy.

The Select Board discussed the pros and cons of implementing the new requirements vs. leaving the policy requirement as-is, including the need for homebuyers to complete due diligence and understand the policy, and the additional risks to emergency personnel and equipment.

TA Maclver explained the updated policy would only affect Part 2 of the Policy, not Part 1.

Motion to utilize the existing Class VI/Private Road Policy as written without changes by Vice-Chair Saccoccia, seconded by Chairperson Knapp. Roll call vote: Mannschreck – No, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Fire Chief Walker stated his recommendation to all private road applications will be to follow the Select Board policy. He shared that in the past year, a fire truck had to drive in reverse a mile down Hemlock Road due to the lack of a safe turnaround. The purpose of this policy is to make incremental changes so fire trucks can safely pass the roads.

The Select Board requested TA Maclver clarify the ability of the Select Board to acquire/maintain turnarounds on private and class VI roads for the benefit of public safety. Municipalities are forbidden from spending public funds for the benefit of private roads.

**8:08pm.** Zoning Board member Cheryl Huckins spoke and shared that recently there was a fire near her home on a Private Road on which Fire Trucks were able to travel safely, and also expressed her opinion that there is an unfair burden on property owners on private roads.

**8:10pm.** Fire Chief Walker stated there is inconsistency in the Select Board's Private Road/Class VI Policy. He also countered that the fire response on Chapman Drive caused traffic to become one-way, it was not easy to travel. He reiterated his concerns for not updating the policy.

Chief Walker will be working with the Planning Board to consider updates to subdivision site review regulations to prevent similar issues in new developments.

The Select Board reiterated their commitment to following the Private Road policy as written.

**8:31pm.** *Selectperson Ayer returned to his seat at the table.*

### **Barrington Local Repeater**

**8:31pm.** Barrington resident Norm Boucher, owner of [Communications Design Consulting Group](#) (CDCG) provided recommendations to the Town for necessary communications upgrades. In response to the RFP, ALL-COM proposed \$74,125.85. Up to \$80,000 is suggested due to likely ancillary costs.

When the regional system is implemented, this will serve as a Police Department backup and will provide Highway with increased access.

Motion to award the Barrington Local Repeater and Radios and Fire/EMS repeater scope to ALL-COM and authorize up to \$80,000 to be spent from the Emergency Communication Upgrades Capital Reserve on the project by Vice-Chair Saccoccia, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

### **Homestead Development – RFP**

**8:35pm.** Following advertisement, the Town received zero proposals. TA MacIver reached out to five developers who had initially expressed interest, who offered feedback. Some feedback included obtaining title insurance on the properties as well as evaluating or demolishing the house. Any costs incurred will be able to be taken from the sale price as long as the sale price covers costs. The warrant article has been worded to allow approval for a developer at any price.

Selectperson Ayer explained he may bid on the property and will abstain from taking action as a member of the Select Board.

### **NEW BUSINESS**

**8:38pm.** There were no items included under New Business.

### **PUBLIC COMMENT**

**8:38pm.** *Selectperson Ayer stepped away from the Select Board table.*

**Daniel Ayer, Resident of 334 Old Concord Turnpike** – Shared that he previously purchased Castle Rock, which included conditions for purchase. Three homes should never have been built

on the road; the developer did not follow standards. The policy works, do not agree with recommendations of the Fire Chief or Road Agent. The properties have been brought up to approved standards.

**Kevin Roy, potential future resident of Holly Road** – Shared that he would be willing to upgrade Holly Road and be a custodian of the land. He requested the moratorium be lifted on class vi/private road permits. Chairperson Knapp confirmed that it's been lifted.

**Paul Mausteller, Resident of 83 Washington Street** – Asked who developed recommendations for the Homestead property? ***The Town Lands Committee***. He suggested the 55+ option be removed from the options, and asked if the Master Plan includes 55+ residences closer to the center of Town nearer amenities? He suggested section 5 in the RFP should be removed, as it could be considered crossing a line with Fair Housing. He asked for information on where the Town is in the Corcoran contract and where the Town is in the revaluation cycle? ***The Town completed a full revaluation in 2019, partial statistical update in 2021, and the Town completes rolling revaluations, with 25% of the Town completed each year and the entire Town is completed in the fifth year.*** The total valuation of all properties was \$1.36 billion, was there an abatement by the utility company? ***Approximately 10 years ago Fairpoint brought communities throughout the state to court, which the Town agreed to a settlement in 2021 for a reduced rate and approved an abatement.*** He added he did not think title insurance would be as high a cost as the developers anticipate.

There was no further public comment.

**8:38pm.** Public comment closed.

#### **SELECT PERSON REPORTS AND CONCERNS**

**8:49pm.**

**Selectperson Ayer** – Conservation has not had a meeting.

**Selectperson Mannschreck** – The Transfer Station and Recycling Center Committee discussed a vendor change for metal recycling, and shared that recycling has too much contamination, resulting in a decrease in value. The committee is considering Mr. Fox for composting. The School Board budget hearing is tomorrow, January 4, 2022.

**Selectperson Bailey** – Attended the Library meeting, and updated the board that Leigh Elliot is now Library Chair, and Karen Towne is Vice-Chair. February is Poetry Month.

**Vice-Chair Saccoccia** – Reported the Recreation Department is doing well. The Deck the House winners were announced today, and gift cards from the Christmas Dove were given to the winners. Basketball in full swing, Sweetheart Skate is February 11<sup>th</sup> pending safe ice conditions, and all activities minus rumpus room are on currently. Summer camps, before and after care registrations are coming up.

**Chairperson Knapp** – Shared the Planning Board meets tomorrow to finalize warrant articles for Planning & Zoning.

**Selectperson Bailey** – Requested items sent to Select Board not be sent in a read-only fashion.

**NON-PUBLIC SESSION**

**8:55pm.** Motion to enter nonpublic session pursuant to [RSA-91A:3,II](#) for reasons of personnel and legal by Selectperson Ayer, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Present in nonpublic session were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Bailey, Selectperson Ayer, Selectperson Mannschreck, TA MacIver, and MOA Caudle. Selectpersons Bailey and Saccoccia exited during non-public session.

**9:50pm.** Motion to exit non-public session by Chairperson Knapp, seconded by Selectperson Mannschreck. Roll call vote: Ayer – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

**RETURN TO PUBLIC SESSION**

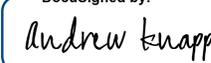
**9:51pm.** TA MacIver shared that the Select Board discussed multiple subjects in nonpublic session and has no announcements to make at this time.

Motion to seal the non-public minutes indefinitely to avoid adversely affecting the reputation of those discussed by Chairperson Knapp, seconded by Selectperson Mannschreck. Ayer – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

**ADJOURNMENT**

**9:51pm.** Motion to adjourn the January 3, 2022 Select Board meeting by Chairperson Knapp, seconded by Selectperson Mannschreck. Ayer – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed.***

*Links to all reviewed documents can be found in the [January 3, 2022 Town Administrator’s Report.](#)*

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Chairperson A. Knapp

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Selectperson G. Bailey

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Vice-Chairperson J. Saccoccia

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Selectperson D. Ayer

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Selectperson D. Mannschreck

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January 24, 2022  
Date Minutes Were Approved